

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES



May 13, 2024 7:00PM
@ Barker Fire Hall

Mayor Seanna Corwin-Bradley
Deputy Mayor Aaron Davis
Trustee Val DiTommaso
Trustee Melanie Hirschman
Trustee-Alexzander Detschner

In **Attendance**: DPW Superintendent Mark Remington, Deputy Clerk-Treasurer Laurel Cantella, Neal Gordon, Donna Weeks, Alayna Weeks, Joe Harris, Akyra Salemi, Petra Bish and Kathie Smith arrived at 7:06pm.

At **7:00pm** the meeting was called to order by Mayor Corwin-Bradley by administering the Pledge of Allegiance.

The **Sales tax** received for April 2024 was \$17,862.51 an increase of \$93.86 from April 2023.

The **Approval of Minutes** for the annual organizational board meeting held April 1, 2024 was motioned by Trustee DiTommaso and was seconded by Trustee Hirschman.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Tax Warrant- A motion to Authorize the Clerk-Treasurer to collect taxable levy of \$154,498.41, plus \$11,012.87 in unpaid water rents and \$250.00 in unpaid extra garbage cart fees for a total of \$165,761.28 was made by Trustee Detschner and seconded by Trustee DiTommaso.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Notice of the 2024 taxes levied shall be published in the Union Sun & Journal once per week for two consecutive weeks.

A motion to **authorize the retainer contract for Attorney Daniel Seman at Seman & Norris LLP for FY 2024-2025 in the amount of \$7,500.00** was made by Trustee Hirschman and seconded by Trustee DiTommaso and seconded by Deputy Mayor Davis.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Resolution #17 -2024 **Flag Policy**

WHEREAS the Village of Barker is committed to flying the national flag of the United States of America; and WHEREAS, the Village of Barker will only fly the national flag of the United States of America and the official New York State Flag on all Village owed flag poles; and

NOW THEREFORE, BE IT RESOLVED, that the Village Board of Trustees will not allow any other flags, banners or signs of any kind allow on Village owned property or flown on Village owned flagpoles.

A **motion to ADOPT Resolution #17-2024** was made by Trustee DiTommaso and seconded by Deputy Mayor Davis.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Resolution #18-2024 **Updated Procurement Policy to include CDBG Requirements**

This policy is on file with the Village Clerk-Treasurer

A **motion to ADOPT Resolution #18-2024** was made by Trustee DiTommaso and seconded by Trustee Detschner.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Resolution #19-2024 **Section 3 Policy**

This policy is on file with the Village Clerk-Treasurer

A **motion to ADOPT Resolution #19-2024** was made by Trustee Hirschman and seconded by Trustee Detschner.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Resolution #20-2024 **Fair Housing Policy**

This policy is on file with the Village Clerk-Treasurer

A **motion to ADOPT Resolution #20-2024** was made by Trustee DiTommaso and seconded by Deputy Mayor Davis.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Resolution #21-2024 **Fair Housing Officer**

WHEREAS the Village of Barker is committed to furthering Fair Housing; and

WHEREAS, the Village of Barker's demographics, housing characteristics, and potential impediments to Fair Housing have been identified in the Village's Fair Housing Plan; and

WHEREAS, the Village has designated the position of Code Enforcement Officer to hold the responsibility of serving as the Village's Fair Housing Officer and to date there have been no complaints filed against any seller, leaser, purchaser, or financier of housing with the Village's Fair Housing Officer; and

WHEREAS, the Village of Barker will continue to seek funding for programs to increase the quality and quantity of safe, decent, affordable and accessible housing through rehabilitation programs and foster partnerships with community agencies to help achieve Fair Housing Goals; now therefore be it;
NOW THEREFORE, BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Barker adopt the Fair Housing Plan and the designation of the position of Code Enforcement Officer as the Village's Fair Housing Officer.

A **motion to ADOPT Resolution #21-2024** was made by Trustee Hirschman and seconded by Trustee DiTommaso. The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Resolution #22-2024- Amending Accrual Use for Full Time Village Officials and Employees FY 2023-2024

WHEREAS the Village of Barker has experienced extraordinary circumstances this past year due to the near completion of the rebuilding of the Village Hall and Library building on Main Street; and
WHEREAS the Village full time Officials and Employees are subject to certain criteria pertaining to accruals that need to be used in the current fiscal year; and
WHEREAS the Village Board of Trustees understands and grants a onetime exception to the Employee Handbook policy regarding accruals; and
WHEREAS the two full time employees of the Village have less than 7 days in comp time and vacation time that were unable to be used due to the demands of their duties to aid in the completion and moving in of the new building on Main Street; and
NOW THEREFORE BE IT RESOLVED that the Village of Barker Board of Trustees extends the exception of carryover pertaining to the use of accruals from the current fiscal year to be used in the next fiscal year without recourse.

A **motion to ADOPT Resolution #22-2024** was made by Trustee Hirschman and seconded by Deputy Mayor Davis. The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

The **Barker Hideaway 30 Day Advance Notice to a Local Municipality for Community Board regarding their liquor license renewal** was acknowledged by the Board of Trustees.

Clerk-Treasurer's Financial Reports were reviewed and accepted by the Board of Trustees.

- March 2024 Financial Reports were distributed to the Board of Trustees on April 8, 2024 because the bank statements were not received in time for the Annual Organizational Meeting
- Tax Bills will be mailed on May 31, 2024 and are due between June 1st and June 30th without penalty

A **motion to authorize the Clerk-Treasurer to make necessary budget transfers to close out the FY 2023-2024 books** was made by Trustee DiTommaso and seconded by Trustee Hirschman. The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.
The budget transfers made will be presented at the following board meeting for approval.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.
The dump truck ordered in June of 2023 should arrive in July or August 2024.

The **Code Enforcement Report** was reviewed and accepted by the Board of Trustees.
2 permits issued: 1 fence & 1 roof

Correspondence:

Toshiba Financial Services- Contract/lease ending notification
Somerset Solar-Renewable Energy Siting Notification- 4/26/2024
NYS DOT CHIPS Letter of Balances- CHIPS \$48,796.94, PAVENY \$12,246.58, EWR \$9,889.82
POP \$5,925.77-4/30/2024
BCS Student Letter- Abby Socie regarding lack of business in the Village
BCS Student Letter-Jordan Leising regarding allowing the harboring of farm animals in the Village
BCS Student Letter-Luey Castro regarding installation of a basketball court in Main St. park
BCS Student Letter-Aiden Mescall regarding installation of a basketball court in Main St. park
BCS Student Letter-Parker Sikora regarding lack of business in the Village
Charter Communications-Upcoming programming changes-April 23, 2024
Charter Communications-Upcoming programming changes-May 3, 2024
NC Gallonage Report

Approval of Claims and Bill Payment: Abstract 012 Voucher #'s 369-417 H3 Voucher #'s 70
General Fund-\$25,993.26 Water Fund-\$7,257.24 T&A Fund-\$2800.00 H-3 Fund-\$600.00 TOTAL \$36,650.50

A **motion to approve the above claims and bill payment audited by the entire Board of Trustees** was made by Trustee DiTommaso and seconded by Trustee Hirschman.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Detschner,DiTommaso,Hirschman NAYS-1-Davis Motion Carried.

Budget Transfers:

A1010.4 Trustee Contractual \$65.00 to A1210.4 Mayor Contractual
A1320.4 Accountant Contractual \$200.00 to A1325.42 Clerk Supplies
A1410.4 Deputy C/T Contractual \$300.00 to A1325.42 Clerk Supplies
A1620.4 VH Equipment \$500.00 to A1325.42 Clerk Supplies
A1640.41 DPW Gasoline \$400.00 to A1620.42 VH Heat
A1640.41 DPW Gasoline \$250.00 to A1620.41 VH Electricity
A5410.4 Sidewalk Contractual \$9500.00 to A1620.44 VH Contractual
A7110.41 Parks Electricity \$20.00 to A6410.4 Publicity Contractual
A5142.4 Snow Removal \$1000.00 to A1325.42 Clerk Supplies

A **motion to approve the above budget transfers** was made by Trustee Detschner and seconded by Trustee DiTommaso. The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

A motion to advertise for a PT laborer (cleaner) starting at \$16.50 per hour was made by Trustee DiTommaso and was seconded by Trustee Detschner. The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Public Comment was offered by:

Neal Gordon: New building looks very nice, and the signs look great.

Kathie Smith: As President of the Barker Public Library asked if a certificate of occupancy (CO) has been issued, which it has not because substantial completion has not been issued. Once one is issued a copy will be sent to the library. Kathie also inquired as to a date to move in, no further information is available at this time, and it will probably be several days to a week before the building is turned over. When a date is determined the library will be notified. Kathie also inquired about procuring an 8706 sign for the new building since that was the library's address before. The signage hung was approved by the Library December 18, 2023, via email. Mayor Bradley stated that 8706 is still an address, but because the new building has one entrance and one utility the address is 8708 Main Street. Mayor Bradley also stated that aesthetically it may not look as symmetrical if the library moved forward with procuring an 8706 sign.

Board Comment was offered by:

Trustee Hirschman: Stated she contacted Brian at Titan to see if they had any used playground equipment, we could purchase to put in playground space but has not heard back yet. Trustee Hirschman also asked if the Technology classes at Barker could build picnic tables for the new pavilion, it was stated that we may want to go with metal tables because of weathering, maintenance, and weight. The Hometown Hero banners have started to get hung by the Legion, as of right now Mark has not been asked to help.

Mayor Corwin-Bradley: Stated she will be speaking at the Memorial Day ceremony on May 27th at 10:00am at the Town of Somerset Park. Corn fest planning is in full swing, contact Deputy Mayor Davis if you have questions or want to volunteer to help. There will be fireworks this year at the Town of Somerset Park the evening of Corn fest, provided by Hartland's Independence Day Committee.

Deputy Mayor Davis: Had Mark price out traffic cones for various Village activities/festivities because more are needed for upcoming events. They are \$28.00/cone delivered. Therefore, 30 were requested for purchase.

A motion to approve the purchase of 30 traffic cones for a total price of \$840.00 was made by Trustee Detschner and seconded by Trustee Hirschman.

The previous was ADOPTED. AYES-5-Corwin-Bradley, Davis, Detschner, DiTommaso, Hirschman NAYS-0/None Motion Carried.

A request will be forthcoming from Corn fest planners to close Main Street from Quaker to Pallister and Pallister from Church to Main on July 27th, 2024. Its possible that the Grain House will be hosting a beer tent on their property adjacent to the David Barker Park, also.

Trustee Detschner: Stopped by the new building to see the progress and was quite impressed by the efficiency of the progress.

A discussion ensued about a moving plan for the upcoming move to the new Village Hall/Library building. The Village may possibly be able to move on May 20th if the building has been turned over. The Village Hall will close to public on May 16 & 17th to pack the current building and move IT equipment. If the building is turned over by the 20th the Village will move into the new building beginning the 20th and re-open to the public on May 23, 2024 at 9:00am. If the building isn't turned over by the 20th an alternate plan will be determined.

A motion for Adjournment was made at 7:37pm by Deputy Mayor Davis and seconded by Trustee Hirschman.

The previous was ADOPTED. AYES-5-Corwin-Bradley,Davis,Detschner,DiTommaso,Hirschman NAYS-0/None Motion Carried.

Next work session for Monday, June 3, 2024, is CANCELLED due to honors & awards ceremony at BCS.

Next regularly scheduled meeting will be Monday, June 10, 2024 at 7:00pm at the NEW Village Hall meeting room, 8708 Main Street.

Respectfully Submitted,

Amanda M. Detschner, CMC/RMC/CMFO
Clerk-Treasurer